

## Association of Chinese Financial Professionals in UK (Abbreviated as "ACfPU") Disclaimer

### ACfPU General Guidelines & Event policies

#### In this disclaimer,

"ACfPU"	means Association of Chinese Financial Professionals in UK
"Conditions of Use"	means these terms and conditions including any amendments which We may make to them in the future;
"We"/"Our"/"Us"	means ACfPU including executive, supervisory, and advisory committee members;
"Website"	means our Website at <a href="http://www.acfpu.org.uk">http://www.acfpu.org.uk</a> ;
"You"/"Your"/"Yourself"	means You, a person who utilises all ACfPU channels;
"ACfPU channels"	means all ACfPU communication channels including our Website, ACfPU registered member database and all our accounts registered on third party networking websites such as Facebook.com.

#### Events

**ACfPU** events by and large, particularly our educational sessions, are open to registered members only.

To reiterate **Our** event allocation policy, **We** allocate first to registered members 2 weeks in advance, and then distribute to non-registered members 1 week in advance.

Every slot is granted to members on a first come first serve basis. **You** will receive a confirmation e-mail from a committee member, if a slot is granted. A reminder to all will be sent to you prior to the event.

Event slot is not transferrable under a name different than yours, nor refundable, should a cost incurs. Members are responsible for keeping profile information up-to-date with **ACfPU**. Please refer to **Conditions** and **Privacy Statement** in upcoming sections.

Please understand that under most circumstances **We** have to notify venue provider and co-organisers in advance and confirm event logistics. Hence, please help us to register by deadline and RSVP method **We** highlight in **Our** invites, and understand that most of **Our** events are strictly capped by a head-count.

#### Media

Journalists or other media-related personnel will attend **Our** events periodically. Please be aware that **Your** opinions do not represent **ACfPU**, nor, should **You** wish, **Your** employer. <http://www.acfpu.org.uk/cn/about/pr.html>

#### Membership

Becoming an **ACfPU** member is easy. Simply download the application form at <http://www.acfpu.org.uk/join.html> and send it back to [contactus@acfpu.org.uk](mailto:contactus@acfpu.org.uk). We handle

every membership form case by case, and we guarantee membership confidentiality. For relevant details, please refer to sections below.

### ACfPU Information Handling Conditions

As a non-profit organisation serving Chinese financial professionals in UK, **ACfPU** might use information supplied by **You**, after receiving **Your** consent in electronic or written form (including, without limitation, sensitive personal data), to aid an event process and associated functions, including, where **ACfPU** considers it necessary, only after receiving **Your** consent in electronic or written form, the disclosure of **Your** personal and/or contact data to related third parties.

**ACfPU** considers the security of **Your** data imperative. Access to **Your** personal data is only provided to our staffed committee members for one particular project, and (after receiving your consent in electronic or written form) third parties who help us to process data and, in order to help with the events or certain recruitment process from **Our** affiliated organisations or financial services.

Any policy changes (due to business or legislation changes) will be posted on **Website** or notified through e-mail. If **You** wish to remove **Your** name from **Our** membership database, please e-mail us directly at [operation@acfpu.org.uk](mailto:operation@acfpu.org.uk) with subject "Removal", this means **You** will be removed from **Our** database, **You** will not receive members-exclusive proprietary and third party events, and **You** may not receive any general information regarding our proprietary and third party events.

**ACfPU** is committed to the highest standards of information quality, and every attempt has been made to provide up to date and accurate information. The Data Protection Acts of 1984 and 1998 require us to comply with certain regulations which are designed to ensure that any personal data **You** provide to us is processed with due care and attention.

Where such period of time as **We** consider reasonable has elapsed without contact with **You**, any such personal data and sensitive personal data will be archived or deleted as **We** consider appropriate.

External links are provided on the **ACfPU channels**, to provide users with additional information and resources. **ACfPU** only points to material it believes to be of a suitable standard but cannot guarantee the quality or accuracy of the information on the sites linked to, nor regarding third-party events. **ACfPU may**, from time to time, refer to third party events and services from our affiliated organisations or networks, and does not warrant and not responsible for contents, the quality, or availability of third party sites and events.

Any dealings by **You** with any third party on or through **ACfPU channels**, regarding third party events, after data transmission from **ACfPU** to that third party, are between **You** and that third party and **We** are not responsible for any losses or damages that may arise from any such dealings.

By utilising ACfPU channels You are accepting and consent to be bound by *the conditions* outlined below:

1. **You** are responsible for ensuring that all information which **You** supply is true, complete, accurate, up-to-date and not misleading or likely to mislead or deceive and that it is not discriminatory, obscene, offensive, defamatory or otherwise illegal, unlawful or in breach of any applicable legislation, regulations, guidelines or codes of practice or the copyright, trade mark or other intellectual property rights of any person in any jurisdiction.
2. **You** agree that at **Your** own reputation risk, **You** will exercise caution and take care not to breach any provision of Your employment contract and any other contractual obligations **You** have entered into in respect of **Your** employment when utilising **ACfPU channels**.
3. **ACfPU** shall in its sole discretion determine **Your** compliance with the above and has the right to prevent **You** from utilising **ACfPU channels** without any prior notice.
4. By utilising **ACfPU channels** **You** are accepting and assuming the risk that the information may be out of date, incomplete, inaccurate or may not meet **Your** individual requirements.
5. **You** will not post or transmit to the **Website nor ACfPU channels** any material that contains a virus or disabling services that interfere with the operation of the site or infringe on any intellectual property right of **ACfPU**, and any third party or that could affect **Our** reputation or that defames, abuses, harasses or threatens others or encourages any illegal activity.
6. **You** understand and acknowledge that career opportunities/assignments advertised via **ACfPU channels** will be subject to local recruitment, policy of particular employer, and employment legislation in the country where the job is based.
7. **ACfPU** disclaims all liability arising from negligence or otherwise in relation to assisting event process and/or in relation to any information.
8. \* **ACfPU** does not guarantee that an employer, or any third party who has a role in the consultancy process, will offer **You** a position, invite **You** for an interview or review **Your** information posted to or advertised via **ACfPU channels**.
9. **ACfPU's** usage of **Your** personal data is governed by the terms and conditions of **ACfPU's** privacy policy.

By accepting *the conditions*, **You** expressly consent to the disclosures of personal data to third parties and to expand event usage of **Your** information as detailed in the **Privacy Statement** below.

#### ACfPU PRIVACY STATEMENT

**We** are committed to protecting the privacy of the information **We** obtain from **You**. That information shall be obtained on each occasion that **You** access the Website and when **You** apply for or use any product or service featured in the **Website** or **ACfPU channels**. **We** aim to provide a service which meets **Your** individual requirements and needs.

By accessing and using the **Website** and **ACfPU channels** **You** confirm **Your** consent to **ACfPU** collecting and using **Your** information in accordance with this **Privacy Statement**.

### A. Third party Websites

You need to be aware that third party Websites which are linked to the **Website** and/or in **ACfPU** channels which **You** may need to access and Use to obtain any third party products or services featured on the Website and/or in **ACfPU channels** may contain privacy provisions that differ from this Privacy Statement. Such third parties may use **Your** information differently to the way in which **We** shall Use it.

### B. Use of e-mail (including e-mail Alerts)

Given that an e-mail message is sent through a number of computers over which **We** have no control **You** need to be aware that any message **You** send to **Us** or **We** send to **You** may not be secure, any data contained therein may be intercepted by or otherwise become available to a third party and **We** cannot guarantee the timescales within which **We** shall receive **Your** messages or **You** shall receive **Our** messages. **We** do not in any way control the information or materials ("Information") contained in e-mail messages. Nevertheless, **We** reserve the right (which **We** may exercise at any time, at **Our** sole discretion and without notice) to delete, move or edit such information. In sending such Information, **You** waive any moral rights **You** may have in it.

### C. Security of Your Information

**You** acknowledge the Internet is not a 100% secure medium for communication and, accordingly, **We** cannot guarantee the security of any information **You** send to **Us** via the Internet. **We** are not responsible for any damages **You**, or others, may suffer as a result of the loss of confidentiality of such information.

### D. Transmission of information

**Your** attention is drawn to the fact that information transmitted via the Internet, including without limitation e-mail, is susceptible to monitoring and interception. **You** are therefore discouraged from transmitting to **ACfPU** any information, which may be confidential, proprietary or sensitive. **You** shall bear all risk of transmitting such information in this manner and under no circumstances will **ACfPU** be liable for any loss, harm or damage suffered by **You** as a result thereof. **ACfPU** reserves the right to request independent verification of any information transmitted via e-mail and **You** consent to such verification should **ACfPU** deem it necessary.

### E. Risk & no liability

**Your** use of the **Website** and **ACfPU channels**, and the information contained therein is entirely at **Your** own risk and **You** assume full responsibility in respect of any loss or damage resulting from the use thereof.

Neither **ACfPU**, its affiliated organisations, financial services, or their officers, agents, consultants or employees shall be liable for any direct, consequential or indirect loss or damages suffered by a visitor or any other person relating to the use of **ACfPU channels** or the information contained therein. **You** hereby indemnify **ACfPU** and its suppliers from and against

any and all losses, liability, cost or damages suffered or incurred by a visitor or any other person arising out of or in connection with the use of **ACfPU channels** or any other channels which can be accessed from **ACfPU**, however such loss or liability may occur, and whether such loss or liability is foreseeable, personal, financial, consequential, incidental or otherwise.

Thank you very much.

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